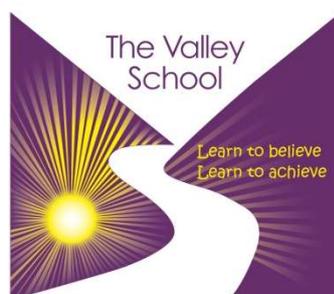


**Headteacher:**  
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Friday, 13 March 2020

Dear Parents and Carers,

## REF: LOOKING AFTER OUR PUPILS & STAFF

I am writing to reassure you that I will take all appropriate measures to look after our pupils & staff in the light of the current Coronavirus infection. We have daily contact with the Local Authority, Government Advice and Public Health England. I receive an update at 3.00 p.m. each day and I am committed to following all recommendations.

Due to the speed at which information is being gathered, there are times when the advice on NHS111, P.H.E. and Gov.uk appears to be conflicting. At all times, I will follow the most extreme of any recommendations, if this is the case.

Being at school does not, in itself, put pupils at greater risk. However, the fact that a significant number of people are in a relatively confined space means that the risk of infection may be considered to be greater. This is also why a number of large sporting and entertainment gatherings have been cancelled.

We do not have any confirmed or suspected cases of Coronavirus amongst our staff or pupils. If this changes, we will take immediate action, following advice from those who are currently focusing solely on such decisions.

There is no evidence that our pupils are at any greater risk because of their special needs. However, we are fully aware that our pupils need more help and support to cope with stressful situations and to understand how each one of us should respond.

We are reviewing our procedures for looking after pupils who present with any flu like symptoms and reinforcing good hygiene practices, whilst also aiming to alleviate anxieties. We are also putting in place contingency measures to respond if we have higher than normal staff absence.

If, in order to delay the spread of the virus and push it later in the year, the Government chooses to put school closures in place, I will let you know as soon as I



am made aware. Pupils will be provided with learning to complete at home and staff will remain in email and phone contact to support them.

This is a rapidly changing situation and we cannot predict how it will develop over the next few days or weeks. Please ensure that you check our website before contacting the school office for any updates and that you check that the email addresses and mobile numbers we have for you are still current.

Yours sincerely,

Corina Foster  
Headteacher