

The Valley School
Friends of the Valley School (FoVS) Set Up Meeting
Tuesday 15 November 2022, 7pm
Online Meeting

Dear Parents and Carers

It has been several years since The Valley has had a PTA and a group of parents are keen to relaunch as Friends of the Valley School (FoVS), to help support the school and the pupils by fundraising to buy additional resources for the benefit of our children. This is the same as a PTA but allows wider access and membership and is inclusive of extended family and the wider community.

We are delighted to invite you to a meeting to create the Friends of the Valley School. This setup meeting will take place on **Tuesday 15 November at 7pm** and will be online to hopefully allow a greater attendance.

About the FoVS Meeting

As is the case for all schools, fundraising by the school community is vital to supplement and benefit the students at our school. All parents / carers, as automatic members of FoVS, are invited to attend meetings and support FoVS.

This meeting is an opportunity for you to elect the FoVS Committee, who represent the association throughout the forthcoming year. We have a mandatory minimum number of committee roles to be elected but look forward to extending this and will also welcome ad hoc support for specific events. Mandatory roles to be filled are: Chair, Treasurer and Secretary.

This is a great way to find out more about the FoVS and how YOU can make a difference. It is also a great way to share your thoughts and experience.

Agenda

It will be an informal meeting but a very important one, so please come if you can!

The agenda will be as follows:

1. Introduction and welcome from the headteacher, David Pearce
2. Election of Committee - in order to form Friends of the Valley School we have the following positions up for election:
 - a. **Chair** - this role requires someone who can liaise with the rest of the Committee, individual event organisers, and with the school. Can be done individually or as a shared role.
 - b. **Treasurer** - responsible for management of FoVS accounts, including processing expenses claims, providing floats, maintaining profit and expenditure accounts.
 - c. **Secretary** - Main role is to take minutes and apologies at PTA meetings and to circulate them throughout the school community. Ideally need someone who can attend every meeting, so it is a good one to share!
 - d. **Class Rep Coordinator** – this post acts as liaison between the Committee and the Class Reps
 - e. **Class Representatives** - we would like to have one Class Rep in each year group, to act as a point person for the FoVS. Responsibilities will include communicating messages / events / requests from the Committee and helping to fill rotas for school fundraising events

3. Fundraising Goals - Mr Pearce to address the meeting with some ideas which we will be fundraising towards, and to outline the ways this would benefit the pupils
4. Discussion on next steps
5. Discussion on fundraising ideas - we are really keen to ask you about any fundraising ideas you may have that we could look into for the academic year 2022/2023. These will be carried forward to the next regular FoVS meeting with the new Committee. Some ideas already floating around are:
 - a. Contact local businesses for sponsorship
 - b. Open the car park for football game parking and collect a fee per car
 - c. FoVS members to investigate if their places of work offer fund matching schemes
 - d. Investigate if any grants would be available to us
6. AOB and close of meeting

It would be much appreciated if anyone interested in any of the roles would reach out via the school office if you have any questions. Please also get your thinking caps on around fundraising opportunities which we could pursue.

Many thanks and look forward to meeting with you at the launch meeting.

Heather Blakey – Year 7 mum