The Valley School

For Exceptional Learners

Review Date
May 2027

Charges and Remissions Policy

David Pearce
Headteacher
Signature

Martin Denmark
Chair of Governors
Signature

Matin Denmark

Charges & Remissions Policy

Key Principles

"Different for Different"

We will offer all our students a range of exciting opportunities and we will ensure that these are available to all. All staff will be creative and innovative, to ensure that resources are well used and no student is excluded from all that is on offer.

We will provide our students with all necessary materials to learn well, and we will offer extra-curricular opportunities to all students. We will support our parents and carers with practical issues relating to transport and accessibility.

At times, we will request voluntary contributions for trips out, ingredients for food technology and music tuition. However, no student will be excluded based on these contributions and we will treat all of our families with respect, sensitivity and compassion to ensure full access.

Key Statutory Regulations and Significant Links

- https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/706830/Charging_for_school_activities.pdf
- the above document defines roles and responsibilities and the legal nature of charging and remissions within The Valley School

Key Responsibilities

- Staff will ensure that all our activities are carefully planned to cost as little as possible, without compromising on quality.
- Parents and carers will be given key dates and approximate costs for those activities which lead to requests for voluntary contributions.
- School transport or free transport will be used whenever possible to reduce costs.
- Where possible, students should be involved in fund-raising for specific events and purposes.

Key Practices

- Special Activity request forms must contain full financial details, so that decisions about costing can be made transparently and in line with budget responsibilities.
- Letters must give parents and carers clear details about cost, broken down when appropriate, so that there is a clear link between activities and financial contributions.
- Letters must include details of how parents can access support for financial concerns, if applicable
- Every letter must be very clear about the voluntary nature of contributions.

School Lettings

- Facilities available, Pricing and Terms of Use can be found on the Lettings Page of our website. Lettings – The Valley School Stevenage